

Summary of educational events of the Institute of Banking Education of the NBS for the 2nd quarter of 2002

Title of educational event	Date
APRIL	
USD – protection elements	3.
Basic course in graphology	3. – 5.
Appreciation of real-estate property I	8. – 10.
Increasing the effectiveness of business negotiations	9. – 11.
Financial risks of the bank and their management	10. – 12.
The basics of bank accountancy I.	15.
Basic course in banking II.	15. – 19.
The effective manager III – Management of people and communication	17. – 18.
Effective presentation skills	17. – 19.
Credit analysis	22. – 24.
Bond analysis	22. – 25.
Foreign payment and settlement system I.	22. – 26.
Simulation of the management of the bank's interest rate policy	22. – 26.
Development of personality and effectiveness of professional behaviour in banking practice I.	23. – 25.
MAY	
Intensive language programme with individual focus will be specified following agreement with participants	
Domestic payment and settlement system	13. – 15.
The effective manager IV – building a working team	14. – 15.
Electronic banking	15. – 16.
Bank loans II – Identification of risks in credit deals	20. – 22.
Analysis of bank risks	20. – 24.
Negotiations and strategy in sales	21. – 23.
Development of personality and effectiveness of professional behaviour in banking practice II.	28. – 30.
Presentations in English	28. – 30.
Securities from the tax aspect	29.
The bill as a payment and safeguard instrument	29. – 30.
Management information system	30.
Accounting for financial instruments in accordance with international accounting standards	30. 5. – 1. 6.
JUNE	
The basics of bank accountancy II	3.
Mediation – the alternative solution of dispute	3. – 4.
Economic analysis of a bank	3. – 5.
Analysis of futures operations	3. – 6.
Dealing with claims and complaints	4. – 5.
Time management	5. – 6.
Internal bank audit	5. – 7.
Protection of classified matters in banking information systems	10.
Appreciation of real-estate property II.	10. – 13.
Foreign payment and settlement system II.	10. – 14.
Professional management of assessment interviews	11. – 12.
Bank loans III – Restructuring the credit relationship	17. – 19.
Knowing how to cope	18. – 20.